



North Scott Youth Civic Bylaws necessary to create a new chapter

- 1.) The first year of your chapter you will focus on the GIVING of your TIME aspect of this organization. During this period you will determine if your group of children and parents are committed to creating a formal chapter at which time you may then move forward with adapting the remaining aspects of this organization. Formal creation of your chapter will first have to be approved by the North Scott Community Enhancement board to determine if you have what you need to be a successful chapter. With formal creation of a chapter you will be able to participate in the Youth funding that our 501c-3 hopes to give to all the Youth Civic chapters annually. If, however, your chapter just wants to focus on GIVING of your TIME and not move into a formal chapter this is acceptable as well.
- 2.) Must have 2 to 3 activities arranged with our local Grand Haven Retirement Community on an annual basis.
- 3.) Must have 2 to 3 activities arranged with our local North Scott Food Pantry on an annual basis.
- 4.) All formal chapters will learn the Dave Ramsey platform with “giving” money, “spending” money and “saving” money. This should be the basis in which all education is given as it relates to money management of your chapter. This education will be provided to you with the start-up of your chapter.
- 5.) All formal chapters will be expected to do at least one fundraiser with North Scott Cares annually where part of the proceeds will go towards your chapter. Additionally, one other fundraiser to raise money for your chapter is optional but must receive prior approval from The North Scott Community Enhancement board to make sure it is in line with the objectives of our 501(c)(3).
- 6.) T-shirts may be purchased at a cost to the chapter or individual members and must follow the same guidelines as all T-shirts and marketing for this organization.

## North Scott Youth Civic Bylaws continued

7.) All formal chapters will need to annually have a planning meeting with the children in the chapter. This planning meeting is intended for the children to determine where they want to focus their education in the coming year as well as where they want to give their time. They should also have a separate discussion in this meeting to determine how they want to allocate their monies earned throughout the year following the “give”, “spend” & “save” approach.

8.) Every chapter K-8<sup>th</sup> should be designed to include children that are of the same grade and gender. Once a chapter is created ANY child in the North Scott School District within that same grade/gender is open to join the chapter. No more than 25 children should be in any one chapter. The objective is for children of all elementary schools in our district to get to know each other before Junior High and then continue to grow these relationships throughout their school years in the North Scott District.

9.) All children who desire to participate in the Youth Civic Organization must have a parent/guardian who is willing to be involved. Each child’s parent/guardian must attend the parent meeting at the beginning of the year and will establish how they wish to contribute to the chapter in the coming year (snacks, plan a craft, plan a field trip, organize an event, provide education, etc.)

10.) All chapter leaders are required to have a back-ground check done before any chapter can be created.

11.) All chapter leaders will be required to form a team of parents to help with the compliance of this organization. This team will include the chapter leader, treasurer and any other position deemed necessary. Each chapter will be required to oversee their own budget and manage all necessary forms from individual members. (ie: permission to participate form, medical information form).